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- Title (the title should be as short as possible, but should contain adequate information regarding the contents).
- Subtitle (this may be used to supplement and thereby shorten an excessively long main title).
- Author's full name(s) (if more than one, use 'and' before the last name).
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- Mailing address for corresponding author

**Key words/Abstract/Abbreviations**

- Key words (maximum of 6, in alphabetical order, suitable for indexing).
- Abstract (brief and informative, not to exceed 250 words).
- Abbreviations (arranged alphabetically, only those which are not familiar and/or commonly used).

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- The relative importance of headings and subheadings should be clear. The approximate location of figures and tables should be indicated in the margin.
- New paragraphs should be indicated by clear indentation.
- The use of footnotes should be avoided. However, if essential, they should be typed on the appropriate page, but clearly separated from the text with a line above them.
- Mathematical formulas should have a clarification of all symbols and an accompanying 'translation' of the meanings, e.g. 'this formula shows that when the highly variable factor $\rho$ is found to exceed unity, the viscosity of the medium $\beta$ is no longer significant'.

**Style manuals**

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- O'Connor M, Woodford FP, eds. Writing scientific papers in English, Amsterdam: Elsevier; 1976.

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Acknowledgements

To assistants, grants, funding bodies etc. Please make sure that any persons acknowledged consent to their names appearing.

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