

Manuscript submission

Online Manuscript Submission

Springer now offers authors, editors and reviewers of *Advances in Health Sciences Education* the use of our fully web-enabled online manuscript submission and review system. To keep the review time as short as possible, we request authors to submit manuscripts online to the journal's editorial office. Our online manuscript submission and review system offers authors the option to track the progress of the review process of manuscripts in real time. Manuscripts should be submitted to:

<http://www.editorialmanager.com/ahse/>

The online manuscript submission and review system for *Advances in Health Sciences Education* offers easy and straightforward log-in and submission procedures. This system supports a wide range of submission file formats: for manuscripts - Word, WordPerfect, RTF, TXT and LaTeX; for figures - TIFF, GIF, JPEG, EPS, PPT, and Postscript. PDF is not an acceptable file format.

NOTE: In case you encounter any difficulties while submitting your manuscript online, please get in touch with the responsible Editorial Assistant by clicking on "CONTACT US" from the tool bar.

Electronic figures

Electronic versions of your figures must be supplied. For vector graphics, EPS is the preferred format. For bitmapped graphics, TIFF is the preferred format. The following resolutions are optimal: line figures - 600 - 1200 dpi; photographs - 300 dpi; screen dumps - leave as is. Colour figures can be submitted in the RGB colour system. Font-related problems can be avoided by using standard fonts such as Times Roman, Courier and Helvetica.

Colour figures

Springer offers two options for reproducing colour illustrations in your article. Please let us know what you prefer: 1) Free online colour. The colour figure will only appear in colour on www.springer.com and not in the printed version of the journal. 2) Online and printed colour. The colour figures will appear in colour on our website and in the printed version of the journal. The charges are EUR 950/USD 1150 per article.

Language

We appreciate any efforts that you make to ensure that the language is corrected before submission. This will greatly improve the legibility of your paper if English is not your first language.

Manuscript Presentation

The journal's language is English. British English or American English spelling and terminology may be used, but either one should be followed consistently throughout the article. Leave adequate margins on all sides to allow reviewers' remarks. Please double-space all material, including notes and references. Quotations of more than 40 words should be set off clearly, either by indenting the left-hand margin or by using a smaller typeface. Use double quotation marks for direct quotations and single quotation marks for quotations within quotations and for words or phrases used in a special sense.

Number the pages consecutively with the first page containing:

- running head (shortened title)
- title
- author(s)
- affiliation(s)
- full address for correspondence, including telephone and fax number and E-mail address

Abstract

Please provide a short abstract of 100 to 250 words. The abstract should not contain any undefined abbreviations or unspecified references.

Key Words

Please provide 5 to 10 key words or short phrases in alphabetical order.

Section Headings

First-, second-, third-, and fourth-order headings should be clearly distinguishable but not numbered.

Appendices

Supplementary material should be collected in an Appendix and placed before the Notes and Reference sections.

Notes

Please use endnotes rather than footnotes. Notes should be indicated by consecutive superscript numbers in the text and listed at the end of the article before the References. The references should also be collected in a list at the end of the article. A source reference note should be indicated by means of an asterisk after the title. This note should be placed at the bottom of the first page.

Cross-Referencing

In the text, a reference identified by means of an author's name should be followed by the date of the reference in parentheses and page number(s) where appropriate. When there are more than two authors, only the first author's name should be mentioned, followed by 'et al.'. In the event that an author cited has had two or more works published during the same year, the reference, both in the text and in the reference list, should be identified by a lower case letter like 'a' and 'b' after the date to distinguish the works.

Examples:

Winograd (1986, p. 204)

(Winograd, 1986a, b)

(Winograd, 1986; Flores et al., 1988)

(Bullen and Bennett, 1990)

Acknowledgements

Acknowledgements of people, grants, funds, etc. should be placed in a separate section before the References.

Figures

All photographs, graphs and diagrams should be referred to as a 'Figure' and they should be numbered consecutively (1, 2, etc.). Multi-part figures ought to be labelled with lower case letters (a, b, etc.). Please insert keys and scale bars directly in the figures. Relatively small text and great variation in text sizes within figures should be avoided as figures are often reduced in size. Figures may be sized to fit approximately within the column(s) of the journal. Provide a detailed legend (without abbreviations) to each figure, refer to the figure in the text and note its approximate location in the margin. Please place the legends in the manuscript after the references.

Tables

Each table should be numbered consecutively (1, 2, etc.). In tables, footnotes are preferable to long explanatory material in either the heading or body of the table. Such explanatory footnotes, identified by superscript letters, should be placed immediately below the table. Please provide a caption (without

abbreviations) to each table, refer to the table in the text and note its approximate location in the margin. Finally, please place the tables after the figure legends in the manuscript.

Page Charges and Colour Figures

No page charges are levied on authors or their institutions except for colour pages. Please see the section labelled 'Colour Figures' in Manuscript Submission.

References

1. Journal article:

Barlow, D. H. & Lehman, C. L. (1996). Advances in the psychosocial treatment of anxiety disorders. *Archives of General Psychiatry*, 53, 727-735

2. Book chapter:

Cutrona, C. E. & Russell, D. (1990). Type of social support and specific stress: Towards a theory of optimum matching. (In I.G. Sarason, B. R. Sarason, & G. Pierce (Eds.), *Social support: An interactional view* (pp. 341-366). New York: Wiley.)

3. Book, authored:

Capland, G. (1964). *Principles of preventive psychiatry*. (New York: Basic Books)

4. Book, edited:

Felner, R. D., Jason, L. A., Moritsugu, J. N. & Farber, S. S. (Eds.) (1983). *Preventive psychology: Theory, research and practice*. (New York: Pergamon Press)

5. Paper presented at a conference:

Phelan, J. C., Link, B. G., Stueve, A. & Pescosolido, B. A. (1996, November). *Have public conceptions of mental health changed in the past half century? Does it matter?* (Paper presented at the 124th Annual Meeting of the American Public Health Association, New York)

6. Patent:

Name and date of patent are optional

Norman, L. O. (1998) Lightning rods. US Patent 4,379,752, 9 Sept 1998

7. Dissertation:

Trent, J.W. (1975) Experimental acute renal failure. Dissertation, University of California

8. Published and In press articles with or without DOI:

8.1 In press

Wilson, M., et al. (2006). References. In: Wilson, Mm (ed) *Style manual*. Springer. (Berlin Heidelberg New York: Springer) (in press)

8.2. Article by DOI (with page numbers)

Slifka, M. K. & Whitton, J. L. (2000). Clinical implications of dysregulated cytokine production. *Journal of Molecular Medicine* 78,74–80. DOI 10.1007/s001090000086

8.3. Article by DOI (before issue publication with page numbers)

Slifka, M. K. & Whitton, J. L., (2000), Clinical implications of dysregulated cytokine production. *Journal of Molecular Medicine* (in press). DOI 10.1007/s001090000086

8.4. Article in electronic journal by DOI (no paginated version)

Slifka, M. K. & Whitton, J. L. (2000). Clinical implications of dysregulated cytokine production. *Journal of Molecular Medicine*. DOI 10.1007/s801090000086

9. Internet publication/Online document

9.1. Internet articles based on a print source

VandenBos, G., Knapp, S., & Doe, J. (2001). Role of reference elements in the selection of resources by psychology undergraduates [Electronic version]. *Journal of Bibliographic Research*, 5, 117-123.

VandenBos, G., Knapp, S., & Doe, J. (2001). Role of reference elements in the selection of resources by psychology undergraduates. *Journal of Bibliographic Research*, 5, 117-123. Retrieved October 13, 2001, from <http://jbr.org/articles.html>

9.2. Article in an Internet-only journal

Fredrickson, B. L. (2000, March 7). Cultivating positive emotions to optimize health and well-being. *Prevention & Treatment*, 3, Article 0001a. Retrieved November 20, 2000, from <http://journals.apa.org/prevention/volume3/pre0030001a.html>

9.3. Article in an Internet-only newsletter

Glueckauf, R. L., Whitton, J., Baxter, J., Kain, J., Vogelgesang, S., Hudson, M., et al. (1998, July). Videocounseling for families of rural teens with epilepsy -- Project update. *Telehealth News*, 2(2). Retrieved from <http://www.telehealth.net/subscribe/newsletter4a.html>

9.4. Stand-alone document, no author identified, no date

GVU's 8th WWW user survey. (n.d.). Retrieved August 8, 2000, from <http://www.cc.gatech.edu/gvu/usersurveys/survey1997-10/>.

9.5. Document available on university program or department Web site

Chou, L., McClintock, R., Moretti, F., Nix, D. H. (1993). *Technology and education: New wine in new bottles: Choosing pasts and imagining educational futures*. Retrieved August 24, 2000, from Columbia University, Institute for Learning Technologies Web site: <http://www.ilt.columbia.edu/publications/papers/newwine1.html> Other Electronic Sources

9.6. Electronic copy of a journal article, three to five authors, retrieved from database

Borman, W. C., Hanson, M. A., Oppler, S. H., Pulakos, E. D., & White, L. A. (1993). Role of early supervisory experience in supervisor performance. *Journal of Applied Psychology*, 78, 443-449. Retrieved October 23, 2000, from PsycARTICLES database

Proofs

Proofs will be sent to the corresponding author by e-mail. Your response, with or without corrections, should be sent within 72 hours.

Offprints

Twenty-five offprints of each article will be provided free of charge. Additional offprints (both hard copies and PDF files) can be ordered by means of an offprint order form supplied with the proofs.

Page Charges and Colour Figures

No page charges are levied on authors or their institutions. Colour figures are published at the author's expense only.

Copyright

Authors will be asked, upon acceptance of an article, to transfer copyright of the article to the Publisher. This will ensure the widest possible dissemination of information under copyright laws.

Permissions

It is the responsibility of the author to obtain written permission for a quotation from unpublished material, or for all quotations in excess of 250 words in one extract or 500 words in total from any work still in copyright, and for the reprinting of figures, tables or poems from unpublished or copyrighted material.

Springer Open Choice

In addition to the normal publication process (whereby an article is submitted to the journal and access to that article is granted to customers who have purchased a subscription), Springer now provides an alternative publishing option: Springer Open Choice. A Springer Open Choice article receives all the benefits of a regular subscription-based article, but in addition is made available publicly through Springer's online platform SpringerLink. To publish via Springer Open Choice, upon acceptance please visit <http://www.springer.com/openchoice> to complete the relevant order form and provide the required payment information. Payment must be received in full before publication or articles will publish as regular subscription-model articles. We regret that Springer Open Choice cannot be ordered for published articles.

Additional Information

Additional information can be obtained from:

Advances in Health Sciences Education
Publishing Editor
Springer
P.O. Box 17
3300 AA Dordrecht
The Netherlands
Phone: (0)78 6576208
Fax: (0)78 6576254
Web site: <http://www.springer.com>