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These guidelines will help speed up the contract, pre-check, production and publication process of your volume(s).

**Before contracting**, please send the following:

1. A filled in Springer 'Book Proposal Form' (available on the homepage of the website). Please note that in case of multiple or triple volumes the promotional text for each volume should be different.
2. Table of contents.

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1. A consent to publish and transfer of copyright form (CtP form).
2. A secure submission link.

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Foreword

Preface

Acknowledgements

Dedication

Table of Contents (Please remove any coding in the ToC such as 01.EN\_0033SAR, 02\_EN\_0080BLI etc. Instead label chapters as Chapter 1\_Corresponding author surname, Chapter 2\_Corresponding author surname etc.)

List of Authors

**File: Chapters** Containing:

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- Number all chapters by a chapter number + first/corresponding author name (coded structures such as 01\_CWNANO\_OOO4PEN, 02\_EN\_0080BLI, 03\_EN\_0053RAG are not allowed).
- Check each chapter is final, does not contain track changes or highlighted text parts.
- Check there is no correspondence pertaining to the chapter regarding revisions, rebuttals, etc.
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- Please use the manuscript checklist at the bottom of the Manuscript Guidelines.

**Questions**

Should you have any questions, please don't hesitate to contact Eric Lichtfouse and/or Melanie van Overbeek (Melanie.vanoverbeek@springer.com)



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