

# **Design Research Foundations**

## **Peer Review**

The reviewing process within the series, "Design Research Foundations", is made in the following steps:

1. Once the proposal is received, the series editor(s) and Springer make a first assessment of the project. If additional advice is required, the series editor may seek opinions from external reviewers who are experts in the area. At this stage, the main aspects that are evaluated are the strength of the proposal as such, the CVs of the proponent/s (mostly in terms of verifying the competences within the topic proposed), and most of all the pertinence within the scopes of the series.
2. During the pre-review, the series editor(s) and/or the external reviewer makes recommendations for language-editing where deemed necessary.
3. If the pre-review is successful, in accordance with Springer regulations, the series editor(s) writes a letter of endorsement for the proposal. The letter concludes the pre-review process: the proponent/s are informed, asked to take into account any comments or recommendations made and are requested to send the manuscript at the date they themselves indicate in the proposal form.
4. When the manuscript arrives it is submitted to two external anonymous reviewers, chosen among renowned experts in the given field. Reviewers have several options: acceptance (and with minor revisions), major revisions and another round of reviews, or rejection.

When the recommendations from the reviewers are mixed, Springer may seek the advice of a third reviewer.

5. During the revision of their manuscript, proponent/s are asked to also include a response to the reviewers' comments when submitting the revised manuscript to Springer. When they disagree with some of the remarks, they are asked to explain the grounds for their disagreement.
6. Springer reserves the right to send the manuscript back to reviewer/s may ask to take a look at the revised version of the manuscript before giving a final approval.



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