LaTeX Templates
For authors formatting manuscripts in LaTeX, Springer has prepared templates, which are available at the Springer website, at
http://www.springer.com/authors/book+authors?SGWID=0-154102-12-417900-0
Go to the section entitled, “Manuscript Preparation in LaTeX,” and click on:
> For monographs, textbooks, and similar
LaTeX files are to be provided as “fully formatted.” Authors are responsible for ensuring that all text and graphic elements are presented according to Springer layout specifications. Any copyediting or other editorial work must be undertaken prior to final manuscript delivery.

Word Files
For authors formatting manuscripts in Word, Springer has prepared a template, which is available at the Springer website, at
http://www.springer.com/authors/book+authors?SGWID=0-154102-12-417900-0
Go to the section entitled, “Manuscript Preparation in Word,” and click on:
> Word template for preparing book manuscripts.
Alternatively, you may use a blank Word document and apply the default settings and styles (e.g., for margins, page set-up, font, line spacing, heading styles, etc.). However, it is most important that manuscripts be complete (all text and graphic elements).
Tables and figures (charts, line drawings, photos, illustrations) may be embedded in the text file, attached at the end of the document, or provided in separate files.
The Full Service Vendor (FSV) will be responsible for a light copyedit (to ensure consistency and accuracy of grammar, punctuation, spelling, and style) and typesetting to Springer layout specifications.

Some tips on Word manuscript formatting:
• Only use the return key at the end of a paragraph or after headings and bulleted lists.
• Use tabs, not spaces, to indent.
• Set automatic hyphenation off.

Length
Generally for a book of 50-125 pages, manuscripts will be approximately 80-180 pages double-spaced or 40-90 pages single-spaced (on letter-sized pages, using standard margins) or approximately 20,000-45,000 words.

General Guidelines for all Manuscripts (LaTeX and Word)
When preparing your manuscript, please follow our standard Manuscript guidelines for English books and the Key style points available at: https://www.springer.com/gp/authors-editors/book-authors-editors/book-manuscript-guidelines

These guidelines include information about our preferred style and format, and a Word template which is an optional tool to help you with the structure of your chapter. Please note that on submission, your manuscript will be converted into XML which enables your chapter to be read on a variety of electronic reading devices. This means that the chapter you submit to us might look slightly different in the final published version.
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