Author Guidelines

Purpose of the Journal

The Journal of Behavioral Health Services & Research (JBHS&R) is a quarterly, peer-reviewed, multidisciplinary journal that publishes articles on the organization, financing, delivery, and outcomes of behavioral health (including mental health, alcohol, and drug abuse) services. It is the official publication of the National Council for Behavioral Health (http://www.thenationalcouncil.org/)

Submission of Manuscripts

The JBHS&R will only review manuscripts for publication with the understanding that it has not been previously published (in full or in part) either in print or online, and is not currently being reviewed for publication elsewhere. The JBHS&R invites contributions in the form of Regular Articles (≤20 pages, not including references, tables, or figures), Brief Reports (≤13 Pages), Policy Perspectives (≤16 pages), Literature Reviews (≤20 pages), Commentaries (≤16 pages), Notes from the Field (≤10 pages), Letters to the Editor (≤1 page, not peer-reviewed), and Book Reviews (≤1 page, not peer-reviewed). Neither the length of the paper nor the category to which manuscripts are assigned necessarily reflects their importance to the behavioral health field. Manuscripts must be submitted online via the JBHS&R's Editorial Manager Website, http://www.editorialmanager.com/jbhs/default.aspx. Please visit this site for details on how to register with Editorial Manager, upload, and electronically submit manuscripts.

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Manuscripts must be uploaded to Editorial Manager as a Microsoft Word document. Do not use the graphics option for tables or the sequential (embedded) footnote option. Manuscripts must be double-spaced (including abstracts, footnotes, block quotations, references, and tables), with one-inch margins. Only Times New Roman or Arial font should be used. The manuscript pages should be numbered consecutively starting with the first page of the text (not abstract). The use of first person (i.e., I, we, our) in the manuscript narrative should not be used. In addition, authors should use “person/people first” language (e.g., “individuals with mental illness” rather than “the mentally ill”).

Manuscript Contents

Manuscript submissions should contain four separate Microsoft Word document files: 1) a title page with author information; 2) the manuscript narrative including: a second title page WITHOUT author information, abstract, and references list; 3) tables (if applicable); and 4) figures (if applicable). Table and figure document files should be uploaded and appear at the end of the manuscript narrative. Each manuscript submission must include the following items:

Title Page (WITH Author Information)

Include title, key words for indexing, name(s) of author(s), academic degree(s), name and address of organization where the work was done, and any acknowledgments, credits, or disclaimers. Manuscripts should include a running head on the title page of the manuscript. All author information should be included ONLY in this separate Title Page.

Abstract

All manuscripts, except Letters to the Editor, require an Abstract of no more than 150 words. No references should be cited in the abstract. The Abstract should not include any subheadings. Please double-space the Abstract and place it on a separate page following the title page WITHOUT author information.

Notes (as needed)

These should be grouped together in a separate, double-spaced section after the text and before the References. In the text, notes should appear as superscript, lower-case letters. (E.g., This has caused a number of significant controversies.)

Conflict of Interest Statement

Authors are required to include a Conflict of Interest Statement section after the Implications for Behavioral Health section and before the References.

Implications for Behavioral Health

The JBHS&R is committed to publishing manuscripts in applied behavioral health policy and services delivery as well as publishing articles based upon empirical research. All manuscripts must contain a section heading (with appropriate narrative) as the last major section of the manuscript entitled “Implications for Behavioral Health”.

Notes (as needed)

These should be grouped together in a separate, double-spaced section after the text and before the References. In the text, notes should appear as superscript, lower-case letters. (E.g., This has caused a number of significant controversies.)

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Submission/Reviewing

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Questions?

For questions, please contact: Editorial Associate jbhsr@usf.edu

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1) Do not save manuscript files using identifying information (i.e., author last name).
2) Do not include any author information, the use of University letterhead, acknowledgements to colleagues, reference to your university/institutional affiliation, or any other identifying information in the original manuscript or revisions.
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