

Book Proposal



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This book proposal form will be used to evaluate your project. By completing and returning it to us, you agree that the pages marked **Book Proposal** in the header may be sent out to series editors and external reviewers for the purpose of project evaluation.

Declaration against dual submission

By submitting your proposal to Springer, you agree that you have not submitted your proposal to another publisher. Should you decide to withdraw your proposal from consideration, you should notify your publishing editor immediately.

Additional information

Please use Word to fill the form, and return it to us in a **Word format**. The other attachments may be in PDF format if that is what you prefer.

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- Your **Curriculum Vitae** + those of your co-authors/editors (not needed for contributors). You can attach a PDF or send us the URL of the page where we can find the CV.
- For **monographs**: an annotated table of contents in which you give an outline of the proposed contents of that chapter and a sample chapter or a copy of a recent article
- For **edited volumes**: the table of contents with the names and affiliations of each author, and abstracts for each chapter, or a list of topics and a wishlist of authors you plan to invite (indicate if they agreed to contribute)

Please note that if any of these materials is not available or incomplete, this may affect the quality and quantity of the feedback that we can offer you.

Questions? Contact us

After completion, please send your proposal form and additional materials to Claudia Acuna – claudia.acuna@springer.com. Should you have any questions, please let us know. We look forward to hearing from you.

Manuscript Guidelines

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<https://www.springer.com/gp/open-access/open-access-funding>

Book Proposal

Thank you for your interest in publishing with Springer! In order for us to make an informed evaluation of your proposal, we ask you to complete this book proposal form. Please take the time you need to complete your form. If you have any questions, feel free to contact us.

1. Date of book proposal submission: Click here to select date from calendar.

Book information:

2. Proposed Title: (the title should be short, clear reflection of the research/work done)

Subtitle: (if any)

Series Title: IEA Research for Education

3. Author (s) / Editor (s) of the work:

Title	
Name in full	
Academic/professional affiliation(s)	
Address	
Telephone number	
Email	
ORCID ID (leave blank if you don't have one or get one from https://orcid.org)	
Short bio (max. 400 characters). Your 5 line profile will be placed on the book webpage on Springer.com and should describe the highlights of your academic career, including awards, special achievements and important positions held. NB: this will become visible online upon publication of the volume.	

Note: Please repeat the above information for all authors/editors of the work – for edited collections; contributor's details are not required

4. Type of book project (please select one)

- Monograph
- Edited Volume
- Encyclopedia or handbook
- Textbook
- Conference proceedings
- Translation
- Revised Edition

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5. Estimated number of:

Estimated Extent of the Work (number of words):	
Pages (approximately 550 words per page):	
Line drawings/figures:	
Photographs (black/white):	
Photographs (color):	
Tables:	
Other:	
Must the work be printed in color?	Choose an item.

Note: E-books will be in full color (if colored photographs/images/diagrams etc. are added to the manuscript). Printed books will only be published in black and white. Thus please ensure that you use different types of lines (dotted, dashed etc.) instead of colored lines if you are making reference to the diagrams/line drawings etc. in your manuscript.

6. Book information (minimum 500 words)

In 2-4 paragraphs, explain what your book is about and why it is needed. What is the book's theme and scope? What problems or developments prompted you to propose this book? What new or fresh approaches to the subject do you take?

This descriptive text is the promotional text for the readers. This text will be displayed on the book's home page, along with the unique selling points, and will also be printed on the back of the hardcover book. More importantly, it will show up first in search engines. Consequently, the first two sentences are crucial to attract readers.

At this stage the purpose of this text is provide information about the purpose of the work. Before the book is submitted for production, you will have the opportunity to revise the promotional text. Therefore, the text does not have to be final.

The descriptive text usually starts with a sentence like:

- This book presents.....

Or, for example:

- In this book, an international group of scholars presents the latest analyses....

The text should focus on the book itself and not on the field generally.

7. Table of contents (with chapter abstracts – if available)

8. Elements contained in Manuscript, in addition to main text (check all relevant boxes):

- Foreword
- Preface
- Introduction
- Translator's note

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- Glossary of terms
- Bibliography
- Index
- Other items

9. Open Access: YES/NO

10. Format:

Soft cover / hardcover / e-only:

Colour in printed book:

Trim size (specify only if not standard Springer format):

Cover design (specify only for stand-alone titles):

11. Production

Copy editing by Springer required: YES /NO

Typesetting by Springer or camera ready (Indesign):

Please note that Springer will add required elements such as the Springer logo, bar code, copyright information and DOIs per chapter.

ISBNs will be requested by Springer

Preliminary pages should have Roman numbering. The Introduction/Chapter 1 must start on page 1, and all prior content is considered preliminary pages.

All chapters must be numbered, including the introduction (which is part of the content and not part of the preliminary pages). Preface and acknowledgements are unnumbered and are part of the prelims.

If the book is divided into parts, there can be only one chapter preceding the first part.

Files must be formatted as per Springer manuscript guidelines: <https://www.springer.com/gp/authors-editors/book-authors-editors/book-manuscript-guidelines>

12. Expected Manuscript Delivery Dates

Manuscript delivery date (final files): [Click here to select date from calendar.](#)

Fixed publication date needed for eBook/ Hard Cover copies? (Please consider the production time will be approximately 5 months) If yes, please specify reason (for example event/conference) and in case of hard copies, how many are needed.

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13. Embargo:

Please describe specifically which embargo regulations apply (for example - report only, ISBNs, announcement to the market, publication homepage on www.springer.com etc.).

14. Online additional materials

In the online edition of the Work we can include additional materials, such as sound files and film clips. Film clips can be fully embedded, and we recommend that you deliver sound files in a film clip format with a placeholder picture.

Do you have any additional materials for this volume? If yes, please indicate which:

Please note that you are responsible for arranging permissions to use any materials copyrighted by other parties.

Content and Market Information

15. Primary audience for the work (check all relevant options)

- Researchers
- Postgraduate students
- Undergraduate students
- Practitioners
- Government
- Institute/Society
- General public

Note: Springer is a scholarly publisher. Your book will not be sold in retail bookstores for the general public. However, your book can be purchased online by anyone from the Springer's website or at Amazon.com.

16. Which disciplines, in order of importance, are addressed by your book?

- Choose an item.
- Choose an item.
- Choose an item.

17. Unique Selling Points (USPs):

Please write 3 to 5 clear short phrases that explain why and how your book is different from other published books.

(Examples below)

- Includes case studies to illustrate concepts introduced throughout the book.
- Includes essential information about Indigenous mental health in rural and remote contexts written by leading Indigenous academics.
- Contains numerous step-by-step tutorials to help the reader to learn quickly
- Includes special chapter on immersive and participatory installations by contemporary artist Olafur Eliasson.

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18. Keywords search engine optimization:

Please list 10-20 strings of keywords that, when typed into a search engine, will ensure that your book appears as the top search result. Please do not provide single words; if your research refers to a specific place, indicate the place as well. For example, "Sustainable development initiatives in Australia".

19. Avenue (s) to reach the target audience of your work:

Conference (place, date):

Journals:

Professional societies/associations:

Others:

Which of the above will be interested in ordering multiple copies of your work?



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