

# Librarian Quick Guide

## Functions and Features of SpringerLink for Librarians

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**TIPS  
&  
TOOLS**

Simple administration

Easy collection management

Excellent customer service

Value for money

*My SpringerLink*

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Finding the most applicable research has never been easier

## Functions and Features of SpringerLink for Librarians

**SpringerLink** provides an unmatched collection of publications, on a platform that combines reliability, innovation and years of experience. For librarians this means simpler administration, easier acquisition and collection management, increased customer service and lower costs.

### Access and Administration

Simple, secure access for both institutions and individuals makes all the difference in online research. **SpringerLink** permits free access to search functions, tables of content and abstracts for all publications. For institutional subscribers, **SpringerLink** offers a broad array of access choices, to ensure the best possible combination of security and ease of use. Login recognition can be set by IP, by User Name and Password and through Athens Authentication.

### Personalization

Registration is free to all visitors; registered users can manage a wide variety of favorites and alert criteria through the **My SpringerLink** function. With **My SpringerLink** users can create their own profile enabling them to shortcut to any favorite publications, marked items and set email alerts.

### MetaPress Admin Site

**SpringerLink** is powered by MetaPress and designed to allow librarians to easily manage end-users and usage statistics of journals, eBooks, eBook Series and eReference Works.

The MetaPress Admin Site, <http://admin.metapress.com>, allows librarians to download COUNTER compliant usage statistics. MetaPress also allows for easy integration into existing Online Public Access library systems. Through the Admin Site you can also brand the **SpringerLink** platform with your own logo.

### Search Functionality

**SpringerLink's** enhanced search functions enable users to quickly and easily find the research they need. The search offers:

- ▶ search hierarchy – search within publications, chapters etc.
- ▶ progressive search refinement – search within search results
- ▶ DOI / eISBN search
- ▶ proximity search and linguistic stemming
- ▶ search with special characters (Wildcard, German Umlaute, Greek symbols)
- ▶ export of search results (RIS or TXT format)
- ▶ remotely-issued search (search criteria on a specified URL)

## Guided Navigation

“Bread Crumbs” aid site navigation – as the user delves deeper into research, a step-by-step hyperlinked search path appears. The user can jump to any previous point in the path with a single mouse click, instead of merely retracing via the browser’s back button. The guided navigation makes it easy to fine-tune your search step-by-step. From your initial search **SpringerLink** guides you deeper into the search results through: content status, online date, content type, subject, publication and author and editor.

*Guided Navigation*

## Alerting Features

SpringerAlert – A flexible and easy-to-use Alerts Control Panel lets any registered site user opt to receive alerts of new publications at no cost:

- ▶ Table of Contents Alerts allow users to set up and manage notification of new articles in selected publications.
- ▶ Keyword Alerts automatically run user-specified searches of new publications as they are released, and deliver notifications as new articles appear.
- ▶ Springer Librarian Alert informs you of new and forthcoming products, services, and innovations from Springer.
- ▶ Serials Update is a regular email newsletter that informs librarians on changes in the journal program.

Sign up for  
**SpringerAlerts TODAY**

There’s also an alerting protocol on the new **SpringerLink** that’s available through RSS (Really Simple Syndication).

## Online First™

Online First gives users access to peer-reviewed online articles within days after the authors have corrected their electronic proofs, typically weeks before the work appears in print.

## Beyond Springer

Through reference linking, **SpringerLink** lets users jump easily from one article to another independently of the publication or the publisher – all by linking to numerous databases beyond **SpringerLink** borders: CrossRef, PubMed, ChemPort and MathSciNet.

## Indexing and Abstracting

**SpringerLink** publications are indexed and abstracted by the world’s most prestigious and popular services - including Science Citation Index, Index Medicus/MEDLINE, Cambridge Scientific Abstracts and a host of disciplinary indexes.

## Electronic Supplemental Content

Many **SpringerLink** publications include links to rich graphics and multimedia. Just a click brings the user to graphs, animations, audio and video files, that go far beyond limitations of the printed page.



## Online Archives Collection

The Springer Online Archives Collection expands the realm of scientific research, allowing scientists and researchers access to over a century of scientific evolution and complete historical information. Archive content is being added constantly, providing back material in an expanding catalog of journals from Volume 1, Issue 1, where available and popular book series all the way back to the first volume.

## Export of Citation Tool

Citations can be exported directly for use in reference management software such as EndNote, ProCite, or RefWorks, saving time on typing and formatting.

## Top Five Listing

The home page for each journal, as displayed on *springer.com*, includes a list of the top five downloaded articles, directing users to the most popular articles.

## Publication Access Indicator

Users can quickly determine which publications and which articles are available under your institution's access plan.

## Helpdesk Worldwide

Library professionals can contact the **SpringerLink** worldwide help desk at any time for expert answers to technical and operational questions.

The **SpringerLink** Helpdesk is available by telephone, fax and email at:

### The Americas

- ▶ Phone: 1-800-777-4643 ext 650 or 1-212-460-1650
- ▶ Fax: 1-703-824-0998 ▶ Email: SpringerLink-ny@springer.com

### Outside the Americas

- ▶ Phone: +49-6221-345-4303 ▶ Fax: +49-6221-345-4229
- ▶ Email: SpringerLink@springer.com

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