Instructions to Authors

International Journal of Concrete Structures and Materials

Submission
The submission proceeds only by creating and uploading your electronic files online. All correspondences, including notification of the review steps and the Editor's final decision, are communicated by e-mail.

Word Processing Format
A wide range of internationally accepted word processing formats is supported, including: Word, WordPerfect, etc. However, LaTeX2E, TeX, and PDF are not acceptable file formats.

Text
The text should be written double-spaced and justified in single column format using 12-point font size and Times New Roman font typeface. The manuscript must be prepared using A4 or Letter typeset with approximately 25 mm (1 in.) margins at all sides. The manuscript should not contain any headers or footers.

Length
There is no limit on the manuscript length for research articles and review articles, but no more than 8 manuscript pages, including tables and illustrations, are preferred for short communications and discussions.

Manuscript Structure
The following suggestions apply to individual sections of a typical manuscript in the preferred order of their presentation.

- **Title:** Maximum 50 characters, including spaces between words. The paper title should be at the top of the first page and the first letter of each word (all nouns, pronouns, adjectives, verbs, and adverbs) should be capitalized. However, articles (a, an, the), coordinating conjunctions (and, but, for, or, nor, etc.), and prepositions (before, through, with, versus, among, under, between, without, etc.) should not be capitalized.

  **Example:**
  Structural Performance Evaluation of a Precast PSC Curved Girder Bridge Constructed using Multi-Tasking Formwork
• **Authors’ names and affiliations:** List the authors’ full names by the first name, middle name, and last name. The affiliations of each author should include the position, institution and department in full (including the complete address of the city, state/province, postal code, and country), and email address. If you list multiple authors, follow these rules.

  - Two authors are separated with ‘and’.

  Example: Sung-Jae Kim and Jang-Ho Jay Kim

  - Three or more authors are separated with comma(,) and ‘and’.

  Example: Sung-Jae Kim, Jang-Ho Jay Kim, Seong-Tae Yi, Norhazilan Bin Md Noor, Sung-Chul Kim, and Bashir H. Osman

• **Abstract:** 250 words maximum, on the first (cover) page of the manuscript. An abstract is a concise statement of the principal findings and conclusions.

• **Keywords:** 9 keywords maximum.

• **Body of main text:** The main text sections of a typical manuscript may include:
  - Introduction
  - Literature review/Research background/Research significance
  - Experimental investigation or procedure/Analytical investigation or procedure
  - Comparison of predictions and experimental results/Discussion of results
  - Summary and conclusions (for conclusions, use letter (1), (2), (3), etc., to mark respective paragraph.)

• **Acknowledgements**

• **References:** List each author’s first name initial and last name; year of publication; title of the paper, name of the publication or periodical (italicized); name of the publisher (italicized in case of books); city and country of publication (in case of books and conference papers); volume number; issue number; and inclusive page numbers. References should be numbered and cited in sequential order throughout the body of the text, i.e., 1, 2, 3… No reference should be made to the work in progress.

  - Journal papers:

  - Conference papers:
- Books:

- Appendices: Appendices should be referenced appropriately in the body of the main text.

**Specific instructions on tables/figures and equations**

- **Tables/Figures**: Number all tables and figures in the order that they appear in the text. Place the table number and title line at the top center of the table. Place the figure number and title at the bottom center of the figure. Leave one line space after the table and after the figure title. Use letters (a), (b), (c), etc., to label figure parts and their respective subcaptions, if applicable. (Sub-captions also may be integrated into the main caption; see the examples.) If the figure has sub-parts, place the sub-titles in the title of figure and descriptions in a caption. If necessary, indicate the unit of contents using brackets ([]; see the examples).

  Examples:

  Table 1. Title of table (above the table) should follow after table number, and one space ((a) title of first sub-part, (b) title of second sub-part, (c) title of third sub-part) [unit: mm]

  Figure 1. Title of figure or photograph (below the figure) should follow after figure number, and one space.

- **Equations**: Equations are numbered sequentially and should take up individual lines. Every symbol must be defined. Letters and numerals must be distinguished clearly. You may use the solidus or slash (“/”) for single-level expressions, e.g., \(1/(a + b)\), that can fit in a single line, but not for stacked equations within the text.

**Heading**

Use Arabic numerals in appropriate sequence for each heading and subheading in the body of the manuscript. For next lower level subheading, do not use numbering, as shown. Each heading should be aligned center, and all other subheadings and lower level subheadings should be aligned left.

1. Heading
   1.1 Subheading
    - For next lower level subheading 1
    - For next lower level subheading 2

**Units of Measurement**

Authors are encouraged to use the International System of Units (SI units). Other units may be given in parenthesis as supplement; however, the presentation format should be consistent throughout the manuscript.
Review process
All papers submitted will undergo single- or multiple-blind reviewing procedure by at least three international experts, in which the reviewers are anonymous. Based on the recommendations of reviewers, the final decision for possible publication in the “International Journal of Concrete Structures and Materials” will be made by the Editor-in-Chief.

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