

## PREFACE

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In this book, I have provided many of the most common terms and words that are used throughout the engineering community along with their proper definition. These are recognized and approved definitions, and they have been extracted from appropriate sources such as military handbooks, standards, and specifications, and commercial specifications, and consolidated into one document.

It is imperative that when a word or term is used all parties understand the proper definition. Ours is a structured field, and any ambiguity has the potential of costing millions of dollars. Often, words or terms and their meanings get intermixed or misapplied. Many of these words/terms are used in engineering documents, verbal communication, contracts, purchase orders, technical orders, technical manuals, and all documentation related to or associated to the engineering field. The words we use form a legal agreement, so when used improperly, repercussions will result.

Notes on drawings and any associated documents are to be written in short, concise statements, using the simplest words and phrases for conveying the intended meaning. The intended meaning will be understood when words/terms are used properly. When an incorrect application of a word/term is used, it can be disastrous.

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<http://www.springer.com/978-3-319-07838-0>

Concise Dictionary of Engineering  
A Guide to the Language of Engineering

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2014, XI, 268 p., Softcover

ISBN: 978-3-319-07838-0